

Excel: 3 Simple Ways to Improve Reliability

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Better Summing

- The SUBTOTAL function excludes other _____
- =SUBTOTAL(9,ref1...)

Insert Report Rows

- Skinny Row
- Change the row height to something small, such as _____
- Be sure the formula includes the skinny row

Insert Data Rows

- Store data in tables
- Tables _____ - _____
- Insert > Table or Ctrl+T

Web References

Articles

- excel-university.com/articles
- SUM() No More, Calliope

Session Files

- excel-university.com/cpaacademy

Blog posts

- Table Total Rows
- www.excel-university.com/table-total-row

Additional Resources

- **Enroll:** excel-university.com/cpaacademy
- **More information:** excel-university.com/training
- **Linkedin:** linkedin.com/in/jefflenning
- **Blog:** excel-university.com/blog