


Preparing Data for QuickBooks

Written and Presented by:
Jeff Lenning CPA CITP
Microsoft Certified Trainer



Jeff Lenning CPA CITP
Author, Excel University



Microsoft CERTIFIED Trainer



Overview

- Preparing Data
 - Joining columns
 - Splitting columns
 - FlashFill (Excel 2013)
- Topics from Excel University V3



Download the files: excel-university.com/qbpowerhour



Contents

- Topics
 - Join columns with CONCATENATE
 - Split columns with Text-to-Columns
 - FlashFill is an alternative in Excel 2013
- Exercises
 - Data Preparation.xlsx

Download the files: excel-university.com/qbpowerhour

Additional Resources

- Excel University blog posts
 - Flatten Data
 - Lowest account
- Article
 - List Comparisons
- Excel Training
 - Excel University



Excel University

- Discount: **20%**
 - Volume 3 Lite ~~\$479~~ **\$143**
 - Lite bundle (No CPE) ~~\$399~~ **\$319**
 - V1-3 bundle (35 CPE) ~~\$599~~ **\$479**
 - *Less than \$14/credit hour!*
- store.excel-university.com
 - Enrollment period is **1 year**
 - Voucher code: **qbpowerhour**
 - *Order soon...offer expires in two weeks...4/15*

Thank You!

- **Course list:** store.excel-university.com
- **Blog:** excel-university.com/blog
- **Training:** excel-university.com/training
- **Articles:** excel-university.com/articles
- **Linkedin:** linkedin.com/in/jefflenning